## CITY OF WEST BEND, IOWA

# INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

YEAR ENDED JUNE 30, 2005

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## Officials

<u>Name</u>	<u>Title</u>	Term <u>Expires</u>
	(After January 2004)	
Robert Klepper	Mayor	12-31-05
Joe Eoriatti	Mayor Pro Tem	12-31-05
Jeff Miller Mary Jane Hanselmen Paul Lauck Joe Montag	Council Member Council Member Council Member Council Member	12-31-05 12-31-07 12-31-07 12-31-07
Lisa Sewell	Clerk	Indefinite
Ardith Knecht	Treasurer	Indefinite
Donald Capotosto	Attorney	Indefinite

## **Independent Auditor's Report**

To the Honorable Mayor and Members of the City Council:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the City of West Bend, Iowa, as of and for the year ended June 30, 2005, which collectively comprise the City's basic financial statements listed in the table of contents. These financial statements are the responsibility of the City of West Bend's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the City of West Bend at June 30, 2005, and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated July 29, 2005 on our consideration of the City of West Bend's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that

testing, and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 10 and 53 through 55 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of West Bend's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the year ended June 30, 2004 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 9 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Cornwell, Frideres, Maher & Associates, P.C. Certified Public Accountants

July 29, 2005



## Statement of Net Assets

## June 30, 2005

	vernmental	Business Type Activities	<u>Total</u>
Assets			
Cash	\$ 390,004	2,792,597	3,182,601
Receivables:			
Property tax:			
Delinquent	2,869	-	2,869
Succeeding year	342,500	-	342,500
Customer accounts	-	244,682	244,682
Accrued interest	253	3,194	3,447
Due from other governments	13,313	-	13,313
Due from other funds	(505,900)	505,900	-
Inventories	-	106,272	106,272
Prepaid expenses	12,008	23,376	35,384
Bond issuance costs	-	15,697	15,697
Patronage dividends	-	12,909	12,909
Cost of obtaining gas allocation	-	1,350	1,350
Restricted assets:			
Cash	-	447,492	447,492
Capital assets (net of accumulated depreciation)	 427,489	4,178,717	4,606,206
Total assets	 682,536	8,332,186	9,014,722
Liabilities			
Excess of warrants issued over bank balance	10,675	-	10,675
Accounts payable	16,565	73,949	90,514
Salaries and benefits payable	2,744	3,639	6,383
Sales tax payable	-	2,298	2,298
Deferred revenue:			
Succeeding year property tax	208,500	-	208,500
Succeeding year tax increment financing	134,000	-	134,000
Interest payable	1,342	6,735	8,077
Liabilities payable from restricted assets:			
Customer deposits	-	3,730	3,730

(continued)

Exhibit A

## Statement of Net Assets

June 30, 2005

	Governmental	Business Type	
	Activities	<u>Activities</u>	<u>Total</u>
Liabilities (continued)	<u></u>	<u></u>	<u> </u>
Long-term liabilities:			
Portion due or payable within one year:			
General obligation bonds/notes	75,000	-	75,000
Revenue bonds/notes payable	-	95,000	95,000
Capital lease	6,675	13,353	20,028
Compensated absences	1,202	7,309	8,511
Portion due or payable after one year:			
General obligation bonds/notes	260,000	-	260,000
Revenue bonds/notes payable	<u>-</u>	2,004,000	2,004,000
Total liabilities	716,703	2,210,013	2,926,716
Net Assets			
Invested in capital assets, net of related debt	385,814	2,066,364	2,452,178
Restricted for:			
Debt service	(10,405)	-	(10,405)
Revenue bond retirement	-	72,640	72,640
Electric improvements	-	443,762	443,762
Unrestricted	(409,576)	3,539,407	3,129,831
Total net assets	\$ (34,167)	6,122,173	6,088,006

## City of West Bend, Iowa Statement of Activities Year ended June 30, 2005

		_	Program Revenues		
		·		Operating	Capital
				Grants,	Grants,
				Contributions	Contributions
			Charges for	and Restricted	and Restricted
Functions/Programs:	<u>E</u>	<u>xpenses</u>	<u>Service</u>	<u>Interest</u>	<u>Interest</u>
Governmental activities:					
Public safety	\$	81,389	297	13,463	-
Public works		41,796	-	69,344	-
Culture and recreation		151,410	12,225	20,518	-
Community and economic development		102,183	50	1,875	49,290
General government		37,652	-	-	-
Interest on long-term debt		27,913			
Total governmental activities		442,343	12,572	105,200	49,290
Business type activities:					
Water		103,602	92,484	-	-
Sewer		92,353	129,854	-	-
Electric		960,825	929,681	-	-
Gas		720,263	786,440	-	-
Other nonmajor		78,101	80,511		
Total business type activities		1,955,144	2,018,970		
Total	\$ 2	2,397,487	2,031,542	105,200	49,290

#### **General Revenues:**

Property and other city tax levied for:

General purposes

Debt service

Tax increment financing

Local option sales tax

Local hotel/motel tax

Unrestricted investment earnings

Miscellaneous

Transfers

Total general revenues

Change in net assets Net assets beginning of year Net assets end of year

## Net (Expense) Revenue and Change in Net Assets

Go	vernmental	Business Type	
<u> </u>	<u>Activities</u>	<u>Activities</u>	<u>Total</u>
	(67,629)	_	(67,629)
	27,548	-	27,548
	(118,667)	-	(118,667)
	(50,968)	-	(50,968)
	(37,652)	-	(37,652)
	(27,913)	<u> </u>	(27,913)
	(275,281)		(275,281)
		(11 110)	(11 110)
	-	(11,118) 37,501	(11,118) 37,501
	-	(31,144)	(31,144)
	-	66,177	66,177
	_	2,410	2,410
	<del></del>	63,826	63,826
_	(275,281)	63,826	(211,455)
\$	168,163	-	168,163
	33,571	-	33,571
	134,041	-	134,041
	49,233	-	49,233
	12,663	-	12,663
	7,583	66,817	74,400
	28,927	13,892	42,819
	(240,716)	240,716	
	193,465	321,425	514,890
	(01.016)	205.251	202.425
	(81,816)	385,251	303,435
	47,649	5,736,922	5,784,571
\$	(34,167)	6,122,173	6,088,006

## City of West Bend, Iowa Balance Sheet Governmental Funds June 30, 2005

				Other	
				Nonmajor	
				Governmental	
	9	General	<u>TIF</u>	<u>Funds</u>	<u>Total</u>
Assets					
Cash	\$	194,275	66	195,077	389,418
Receivables:					
Property tax:					
Delinquent		1,101	1,297	471	2,869
Succeeding year, including tax increment financing		144,500	134,000	64,000	342,500
Accrued interest		153	-	100	253
Due from other governments		5,058	-	8,255	13,313
Prepaid insurance		12,008			12,008
Total assets	\$	357,095	135,363	267,903	760,361
Liabilities and Fund Balances					
Liabilities:					
Excess of warrants issued over bank balance	\$	-	\$ -	10,675	10,675
Accounts payable		16,245	-	320	16,565
Salaries and benefits payable		2,744	-	-	2,744
Deferred revenue:					
Succeeding year property tax		144,500	-	64,000	208,500
Succeeding year tax increment financing		<u>-</u>	134,000	<u>=</u>	134,000
Total liabilities		163,489	134,000	74,995	372,484
Fund balances:					
Reserved for:					
Prepaid expenditures		12,008	-	-	12,008
Debt service		-	-	(10,405)	(10,405)
Unreserved, reported in:					
General fund		181,598	-	-	181,598
Special revenue funds		<u>-</u>	1,363	203,313	204,676
Total fund balances		193,606	1,363	192,908	387,877
Total liabilities and fund balances	\$	357,095	135,363	267,903	760,361

Exhibit D

## Reconciliation of the Balance Sheet -Governmental Funds to the Statement of Net Assets

June 30, 2005

#### **Total governmental fund balances (page 15)**

\$ 387,877

# Amounts reported for governmental activities in the Statement of Net Assets are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported as assets in the governmental funds.

427,489

The Internal Service Fund is used by management to charge the cost of partial self funding of the City's health insurance benefit plan to individual funds. The assets of the Internal Service Fund are included in governmental activities in the Statement of Net Assets.

586

Long-term liabilities, accrued interest and compensated absences are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds:

General obligation bonds payable	(335,000)	
Accrued interest payable	(1,342)	
Due to other funds	(505,900)	
Capital lease	(6,675)	
Compensated absences	(1,202)	(850,119)

## Net assets of governmental activities (page 12)

(34,167)

## Statement of Revenues, Expenditures and Changes in Fund Balances

## Governmental Funds

## Year ended June 30, 2005

			Other Nonmajor Governmental	
Darrage	<u>General</u>	<u>TIF</u>	<u>Funds</u>	<u>Total</u>
Revenues: Property tax	\$ 141,590		59,775	201,365
Tax increment financing	\$ 141,390	134,041	39,113	134,041
Other city tax	269	134,041	61,997	62,266
Licenses and permits	3,115	-	01,997	3,115
÷	6,265	-	1,319	7,584
Use of money and property		-		
Intergovernmental	82,754	-	69,344	152,098
Charges for service Miscellaneous	9,943	-	-	9,943
Total revenues	30,831 274,767	134,041	192,435	30,831
Total revenues	2/4,/0/	134,041	192,433	001,243
Expenditures:				
Operating:				
Public safety:				
Police	41,084	_	13,361	54,445
Civil defense	3,417	_		3,417
Fire	18,286	_	_	18,286
Animal control	287	-	_	287
	63,074	-	13,361	76,435
Public works:				
Roadway maintenance	90,207	_	80,008	170,215
Storm sewer	60,923	-	, -	60,923
Street lighting	5,692	_	_	5,692
Traffic safety	1,489	_	_	1,489
Street cleaning	303	_	_	303
•	158,614	-	80,008	238,622
Culture and recreation:				
Library	57,290	-	11,722	69,012
Parks	36,689	_	241	36,930
Ice skating	3,941	_	66	4,007
Community center	2,867	_	-	2,867
Swimming pool	29,617	-	1,023	30,640
Other	<u> </u>		2,000	2,000
	130,404	<u>-</u>	15,052	145,456

(continued)

## Statement of Revenues, Expenditures and Changes in Fund Balances

## Governmental Funds

## Year ended June 30, 2005

			Other	
			Nonmajor	
			Governmental	
	<u>General</u>	TIF	<u>Funds</u>	<u>Total</u>
Community and economic development:				
Economic development	8,446	40,000	-	48,446
Housing program	51,791	-	-	51,791
Planning and zoning	1,946			1,946
	62,183	40,000		102,183
General government:				
Mayor/council	2,348	-	247	2,595
City clerk/treasurer	3,260	-	31	3,291
Elections	539	-	-	539
Legal	10,909	-	-	10,909
General liability insurance	19,933			19,933
	36,989		278	37,267
Debt service		83,782	84,368	168,150
Total expenditures	451,264	123,782	193,067	768,113
Excess (deficiency) of revenues over (under) expenditures	(176,497)	10,259	(632)	(166,870)
Other financing sources (uses):				
Interfund loan proceeds	-	340,000	-	340,000
Operating transfers in	65,284	-	50,887	116,171
Operating transfers out		(350,887)	(6,736)	(357,623)
Total other financing sources (uses)	65,284	(10,887)	44,151	98,548
Net change in fund balances	(111,213)	(628)	43,519	(68,322)
Fund balances beginning of year	304,819	1,991	149,389	456,199
Fund balances end of year	\$ 193,606	1,363	192,908	387,877

## Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities

Year ended June 30, 2005

Net change in fund balances - Total governmental funds (page 18)

\$ (68,322)

# Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays to purchase or construct capital assets are reported in the governmental funds as expenditures. However, those costs are reported in the statement of net assets and are allocated over their estimated useful lives as depreciation expense in the statement of activities. The amounts of capital outlay and depreciation expense for the year are as follows:

Capital outlay	214,198	
Depreciation expense	(34,347)	179,851

The issuance of long-term debt provides current financial resources to governmental funds while repayment of the principal of long-term debt consumes current financial resources. These transactions have no effect on the change in net assets in the statement of activities. In addition, interest is accrued on outstanding debt in the statement of activities whereas in the governmental funds an interest expenditure is reported only when due. The following is a detail of the net effect on these differences in the treatment of long-term debt and related items:

Long-term debt principal repaid	71,304	
Decrease in accrued interest	237	71,541

(continued)

# Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities

Year ended June 30, 2005

Increase in compensated absences expense reported in the statement of activities does not require the use of current financial resources and, therefore, is not reported as an expenditure in the governmental funds.

(472)

The Internal Service Fund is used by management to charge the cost of employee health benefits to individual funds. The change on net assets of the Internal Service Fund is reported with governmental activities.

586

Interfund loans proceeds provide current financial resources in governmental funds, but issuing interfund loans increases interfund liabilities in the Statement of Net Assets. Repayment of interfund principal is an expenditure in the governmental funds, but the repayment reduces interfund liabilities in the Statement of Net Assets.

Interfund loans issued Principal repayments (340,000)

75,000

(265,000)

Change in net assets of governmental activities (page 14)

\$ (81,816)

City of West Bend, Iowa Statement of Net Assets Proprietary Funds June 30, 2005

<u>-</u>	Enterprise Funds				
	Water	Sewer	Electric	Gas	
	<u>Utility</u>	<u>Utility</u>	<u>Utility</u>	<u>Utility</u>	
Assets					
Cash	\$ 45,953	557,684	1,437,738	742,270	
Accounts receivable	15,003	20,254	131,870	67,066	
Interest receivable	35	129	2,678	346	
Prepaid expenses	1,807	729	17,605	3,235	
Inventory	9,818	245	90,706	5,503	
Due from other funds	-	-	-	547,776	
Restricted cash	_	-	443,762	_	
Cost of obtaining gas allocation	_	-	_	1,350	
Bond issuance costs	_	5,363	10,334	_	
Patronage dividends receivable	_	-	12,909	_	
Capital assets:					
Land	1,000	-	4,750	_	
Construction in progress	-	44,505	543,946	_	
Buildings and equipment	1,352,348	1,165,045	4,458,945	345,619	
Less accumulated depreciation	(564,524)	(395,654)	(2,506,125)	(271,138)	
Total assets	861,440	1,398,300	4,649,118	1,442,027	
Liabilities					
Accounts payable	1,592	1,414	53,593	15,750	
Salaries payable	195	195	1,973	1,276	
Sales tax payable	_	-	· -	2,298	
Interest payable	_	1,795	4,940	-	
Due to other funds	41,876	-	_	_	
Payable from restricted assets:					
Consumer deposits	-	-	-	_	
Long-term liabilities:					
Compensated absences	-	-	4,835	2,474	
Bonds, notes, and loans payable		514,000	1,591,677	6,676	
Total liabilities	43,663	517,404	1,657,018	28,474	

Other		Internal
Nonmajor		Service Fund
Enterprise		Self
<u>Funds</u>	<u>Total</u>	<u>Insurance</u>
7,334	2,790,979	2,204
10,489	244,682	-
6	3,194	-
=	23,376	=
-	106,272	-
-	547,776	-
3,730	447,492	-
-	1,350	-
-	15,697	-
-	12,909	-
-	5,750	-
-	588,451	-
-	7,321,957	-
<u> </u>	(3,737,441)	
21,559	8,372,444	2,204
1,600	73,949	-
· -	3,639	-
-	2,298	-
-	6,735	-
-	41,876	-
	,	
3,730	3,730	_
•	•	
-	7,309	-
	2,112,353	
5,330	2,251,889	

## City of West Bend, Iowa Statement of Net Assets Proprietary Funds June 30, 2005

	Enterprise Funds			
	Water <u>Utility</u>	Sewer <u>Utility</u>	Electric <u>Utility</u>	Gas <u>Utility</u>
Net assets				
Invested in capital assets, net of related debt	787,824	299,896	909,839	67,805
Restricted for:				
Electric sinking	-	-	72,640	-
Electric improvements	-	-	443,762	-
Unrestricted:				
Reserved for improvements	29,784	-	1,287,967	-
Unrestricted, unreserved	169	581,000	277,892	1,345,748
Total net assets	\$ 817,777	880,896	2,992,100	1,413,553

Other Nonmajor Enterprise <u>Funds</u>	<u>Total</u>	Internal Service Fund Self Insurance
-	2,065,364	-
-	72,640 443,762	-
-	1,317,751	-
16,229 16,229	2,221,038 6,120,555	2,204 2,204

Exhibit H

Reconciliation of the Statement of Net Assets -

Proprietary Funds to the Statement of Net Assets

June 30, 2005

Total proprietary fund balances (page 24)

\$ 6,120,555

The Internal Service Fund is used by management to charge the cost of partial self funding of the City's health insurance benefits plan to individual funds. The assets of the Internal Service Fund are included in proprietary activities in the Statement of Net Assets.

1,618

Net assets of business type activities (page 12)

\$ 6,122,173

# City of West Bend, Iowa Statement of Revenues, Expenses, and Changes in Fund Net Assets Proprietary Funds Year ended June 30, 2005

	Enterprise Funds				
		Water <u>Utility</u>	Sewer <u>Utility</u>	Electric <u>Utility</u>	Gas <u>Utility</u>
Operating revenues:					
Charges for services	\$	92,484	129,854	929,681	786,440
Miscellaneous		1,292	40	9,722	2,837
Total operating revenues		93,776	129,894	939,403	789,277
Operating expenses:					
Governmental activities:					
Public safety		=	-	-	-
Culture and recreation		=	-	-	-
Business type activities:					
Personal services		14,975	14,975	138,247	90,890
Contractual services		610	1,787	467,723	501,763
Utilities		10,803	1,779	16,464	4,008
Repairs and maintenance		8,353	1,207	73,704	14,935
Other supplies and expenses		21,738	2,135	65,841	23,547
Depreciation		45,065	47,858	137,803	9,640
Amortization		<u>-</u>	413	608	300
Total operating expenses		101,544	70,154	900,390	645,083
Operating income (loss)		(7,768)	59,740	39,013	144,194
Non-operating revenues (expenses):					
Interest and dividend income		291	2,674	39,173	24,602
Motel grant		-	_	_	(75,000)
Interest expense		(2,024)	(22,165)	(60,233)	<u> </u>
Total non-operating revenues (expenses)		(1,733)	(19,491)	(21,060)	(50,398)
Net income (loss) before transfers		(9,501)	40,249	17,953	93,796
Transfers in (out)		(102)	299,898	(33,246)	(27,901)
Change in net assets		(9,603)	340,147	(15,293)	65,895
Net assets beginning of year		827,380	540,749	3,007,393	1,347,658
Net assets end of year	\$	817,777	880,896	2,992,100	1,413,553
See notes to financial statements.					

	Other Nonmajor Enterprise		Internal Service Fund Self
	<u>Funds</u>	<u>Total</u>	Insurance
	' <u></u>		
	80,511	2,018,970	-
_	<u>-</u>	13,891	
_	80,511	2,032,861	
	-	-	75
	-	-	75
	_	259,087	_
	77,985	1,049,868	450
	-	33,054	-
	_	98,199	_
	116	113,377	-
	-	240,366	-
_	<u>-</u>	1,321	<u> </u>
_	78,101	1,795,272	600
	2,410	237,589	(600)
	77	66,817	-
	-	(75,000)	-
-		(84,422)	
-	77	(92,605)	- ((00)
	2,487	144,984	(600)
	<del>-</del>	238,649	2,804
-			
	2,487	383,633	2,204
-	13,742	5,736,922	
	16 220	6,120,555	2,204
=	16,229	0,120,333	2,204

Exhibit J

## Reconciliation of the Statement of Revenues, Expenses and Changes in Fund Net Assets -Proprietary Funds to the Statement of Activities

Year ended June 30, 2005

Net change in fund balances - Total proprietary funds (page 27)	\$ 383,633
The Internal Service Fund is used by management to charge the cost of employee health benefits to individual funds. The change on net assets of the Internal Service Fund is reported with governmental activities.	1,618
Change in net assets of business type activities (page 14)	\$ 385,251

City of West Bend, Iowa Statement of Cash Flows Proprietary Funds Year ended June 30, 2005

	Enterprise Funds				
		Water	Sewer	Electric	Gas
		<u>Utility</u>	<u>Utility</u>	<u>Utility</u>	<u>Utility</u>
Cash flows from operating activities:					
Receipts from customers and users	\$	95,927	130,677	936,857	783,561
Payments to suppliers and employees		(57,734)	(21,455)	(758,691)	(632,457)
Net cash provided by (used in) operating activities		38,193	109,222	178,166	151,104
Cash flows from noncapital financing activities:					
Grants to outside entities		-	-	-	(75,000)
Transfers to other funds		(102)	(102)	(33,246)	(27,901)
Transfers from other funds		<u> </u>	300,000	<u> </u>	<u> </u>
Net cash provided by (used in) noncapital financing					
activities		(102)	299,898	(33,246)	(102,901)
Cash flows from capital and related financing activities:					
Receipts (payments) from inter-fund loans		(15,976)	-	-	(249,024)
Purchases of capital assets		(2,875)	(31,112)	(461,997)	(4,665)
Principal paid on capital debt		-	(30,000)	(71,302)	(6,302)
Interest paid on capital debt		(2,024)	(22,243)	(60,320)	<u> </u>
Net cash provided by (used in) capital and related					
financing activities		(20,875)	(83,355)	(593,619)	(259,991)
Cash flows from investing activities:					
Interest and dividends		270	2,615	37,536	25,201
Net cash provided by investing activities		270	2,615	37,536	25,201
Net increase (decrease) in cash and cash equivalents		17,486	328,380	(411,163)	(186,587)
Cash and cash equivalents beginning of year		28,467	229,304	2,292,663	928,857
Cash and cash equivalents end of year	\$	45,953	557,684	1,881,500	742,270

Other		Internal
Nonmajor		Service Fund
Enterprise		Self
<u>Funds</u>	<u>Total</u>	Insurance
80,469	2,027,491	-
(84,655)	(1,554,992)	(600)
(4,186)	472,499	(600)
-	(75,000)	_
_	(61,351)	_
_	300,000	2,804
_	163,649	2,804
-	(265,000)	_
_	(500,649)	_
_	(107,604)	_
_	(84,587)	_
	(0.,007)	
-	(957,840)	_
74	65,696	_
74	65,696	
	02,070	
(4,112)	(255,996)	2,204
(1,112)	(200,000)	2,201
15,176	3,494,467	-
11,064	3,238,471	2,204

City of West Bend, Iowa Statement of Cash Flows Proprietary Funds Year ended June 30, 2005

		Е	Enterprise Funds	
	Water Utility	Sewer Utility	Electric Utility	Gas Utility
Reconciliation of operating income (loss) to net cash provided by operating activities:		<del></del>	<del></del>	
Operating income (loss)	\$ (7,768)	59,740	39,013	144,194
Adjustments to reconcile operating income (loss) to net				
cash provided by operating activities:				
Depreciation expense	45,065	47,858	137,803	9,640
Amortization expense	-	413	608	300
Change in assets and liabilities:				
Receivables, net	2,151	783	(2,546)	(5,716)
Consumer deposits	-	-	-	-
Prepaid expenses	(186)	(89)	753	119
Inventory	177	-	173	1,973
Accounts and other payables	(753)	1,010	1,848	(7)
Accrued expenses	 (493)	(493)	514	601
Net cash provided by (used in) operating activities	\$ 38,193	109,222	178,166	151,104
Reconciliation of cash and cash equivalents at year end to specific assets included on the Statement of Net Assets:				
Current assets:				
Cash	\$ 45,953	557,684	1,437,738	742,270
Noncurrent assets: Cash	 	<u>-</u>	443,762	<u>-</u>
Cash and cash equivalents at year end	\$ 45,953	557,684	1,881,500	742,270

Other Nonmajor		Internal Service Fund
Enterprise	m . 1	Self
<u>Funds</u>	<u>Total</u>	<u>Insurance</u>
2,410	237,589	(600)
_	240,366	_
_	1,321	_
	1,521	
(42)	(5,370)	-
(1,971)	(1,971)	_
-	597	_
_	2,323	_
(4,583)	(2,485)	_
(.,005)	129	-
(4,186)	472,499	(600)
7,334	2,790,979	2,204
3,730	447,492	
11,064	3,238,471	2,204

#### Notes to Financial Statements

June 30, 2005

## (1) Summary of Significant Accounting Policies

The City of West Bend is a political subdivision of the State of Iowa located in Palo Alto and Kossuth counties. It operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City of West Bend provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. It also provides water, sewer, electric, gas, and sanitation utilities.

The financial statements of the City of West Bend have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board.

## A. Reporting Entity

For financial reporting purposes, the City of West Bend has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City. The City has no component units which meet these criteria.

## Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Palo Alto County Joint E911 Service Board and Palo Alto and Kossuth County Compensation boards.

#### Notes to Financial Statements

June 30, 2005

#### B. Basis of Presentation

Government-wide Financial Statements – The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are supported by property tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Statement of Net Assets presents the City's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories.

*Invested in capital assets, net of related debt* consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt attributable to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets not meeting the definition of the two preceding categories. Unrestricted net assets often have constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

#### Notes to Financial Statements

June 30, 2005

<u>Fund Financial Statements</u> – Separate financial statements are provided for governmental and proprietary funds. Major individual governmental and proprietary funds are reported as separate columns in the fund financial statements. All remaining governmental and enterprise funds are aggregated and reported as other nonmajor funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges and the capital improvement costs not paid from other funds.

## Special Revenue:

The Tax Increment Financing Revenues (TIF) Fund is used to account for revenues from the tax authorized by ordinance in the urban renewal district and used to pay the principal and interest on the interfund loans incurred for urban renewal development projects.

The City reports the following major proprietary funds:

#### Enterprise:

The Water Fund is used to account for the operation and maintenance of the City's water system.

The Sewer Fund is used to account for the operation and maintenance of the City's wastewater treatment and sanitary sewer system.

The Electric Fund is used to account for the operation and maintenance of the City's electric utilities.

The Gas Fund is used to account for the operation and maintenance of City's gas system.

#### Notes to Financial Statements

June 30, 2005

#### C. Measurement Focus and Basis of Accounting

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days after year end.

Property tax, local option sales tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest are considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the City.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgements and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt are reported as other financing sources.

Under terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

#### Notes to Financial Statements

June 30, 2005

The proprietary funds of the City apply all applicable GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's Enterprise Funds is charges to customers for sales and services. Operating expenses for Enterprise Funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The City maintains its financial records on the cash basis. The financial statements of the City are prepared by making memorandum adjusting entries to the cash basis financial records.

#### D. Assets, Liabilities and Fund Equity

The following accounting policies are followed in preparing the financial statements:

<u>Cash and Cash Equivalents</u> – The cash balances of most City funds are pooled and invested. Interest on investments is recognized as revenue when earned and allocated to the funds on a systematic basis, or as provided by law. Investments consist of non-negotiable certificates of deposit which are stated at cost.

For purposes of the statement of cash flows, all short-term cash investments

that are highly liquid (including restricted assets) are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than twelve months.

#### Notes to Financial Statements

June 30, 2005

<u>Property Tax Receivable, Including Tax Increment Financing</u> – Property tax, including tax increment financing, in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date which is the date the tax asking is certified by the City to the County Board of Supervisors. Current year property tax receivable represent taxes collected by the County but not remitted to the City at June 30, 2005 and unpaid taxes. The succeeding year property tax receivable represent taxes certified by the City to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the City is required to certify its budget to the County Auditor by March 15 of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable have been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenues recognized in these funds become due and collectible in September and March of the current fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2003 assessed property valuations; is for the tax accrual period July 1, 2004 through June 30, 2005 and reflects tax asking contained in the budget certified to the County Board of Supervisors in March, 2004.

<u>Customer Accounts</u> – Accounts receivable are recorded in the Enterprise Fund at the time the service is billed. Bad debt reserve of \$1,500 is netted against the balance of customer accounts.

<u>Due from and Due to Other Funds</u> – During the course of its operations, the City has numerous transactions between funds. To the extent certain transactions between funds had not been paid or received as of June 30, 2005, balances of interfund amounts receivable or payable have been recorded in the fund financial statements.

#### Notes to Financial Statements

June 30, 2005

<u>Due From Other Governments</u> – Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

<u>Inventories</u> – Inventories of materials and supplies are valued at cost using the first-in/first-out method. Inventories in the Enterprise funds consist of materials and supplies. Inventories are recorded as expenses when consumed rather than when purchased.

<u>Restricted Assets</u> – Funds set aside for payment of Enterprise Fund revenue bonds/notes are classified as restricted assets since their use is restricted by applicable bond/note indentures. Other restricted assets include customer deposits restricted for application to unpaid customer accounts or for refund to customers and funds set aside through the City's agreement with North Iowa Municipal Electric Cooperative Association (NIMECA).

<u>Capital Assets</u> — Capital assets, which include property, equipment and vehicles and infrastructure assets (e.g. roads, bridges, curbs, gutters, sidewalks, and similar items which are immovable and of value only to the government) are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Assets and in the Proprietary Funds Statement of Net Assets. Capital assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair not adding to the value of the asset or materially extend asset lives are not capitalized. Reportable capital assets are defined by the City as assets with initial, individual costs in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class	Amount
Land, buildings and improvements	\$ 15,000
Equipment and vehicles	1,000
Infrastructure	20,000

#### Notes to Financial Statements

June 30, 2005

Capital assets of the City are depreciated using the straight line method over the following estimated useful lives:

C	Estimated
	Useful Lives
Asset Class	(In Years)
Desitations	20
Buildings	39 years
Improvements other than buildings	15-20 years
Vehicles	3-20 years
Equipment	6-10 years
Infrastructure	15-50 years

<u>Bond Issuance Costs</u> – Bond issuance costs associated with revenue bonds are deferred and amortized over the term of the bonds using the bond outstanding method which approximates the interest method.

<u>Deferred Revenue</u> — Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to

pay liabilities of the current period. Deferred revenue consists of unspent grant proceeds, the succeeding year property tax receivable, as well as delinquent property tax receivable and other receivables not collected within sixty days after year end.

Deferred revenue in the Statement of Net Assets consists of succeeding year property tax and tax increment financing receivable that will not be recognized as revenue until the year for which they are levied.

#### Notes to Financial Statements

June 30, 2005

Compensated Absences – City employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, death or retirement. A liability is recorded when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental fund financial statements only for employees that have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2005. The compensated absences liability attributable to the governmental activities will be paid primarily by the General Fund.

<u>Long-term Liabilities</u> – In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental or business type activities column in the Statement of Net Assets and the proprietary fund Statement of Net Assets.

In the governmental fund financial statements, the face amount of debt issued is reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

<u>Fund Equity</u> – In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

<u>Estimates and Assumptions</u> – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

#### Notes to Financial Statements

June 30, 2005

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information.

#### (2) Cash

The City's deposits in banks at June 30, 2005 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No.3.

<u>Interest rate risk</u> – The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

### Notes to Financial Statements

June 30, 2005

### (3) Capital Assets

Capital assets activity for the year ended June 30, 2005 was as follows:

	Balance Beginning			Balance End
	of Year	Increases	<u>Decreases</u>	of Year
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 3,537			3,537
Construction in progress	<u>7,266</u>		<u>7,266</u>	
Total capital assets not being depreciated	10,803		7,266	3,537
Capital assets being depreciated:				
Buildings	141,000			141,000
Improvements other than buildings	8,433			8,433
Machinery, equipment and vehicles	309,401	21,948		331,349
Infrastructure, road network	50,705	199,516		250,221
Total capital assets being depreciated	509,539	<u>221,464</u>		<u>731,003</u>
Less accumulated depreciation for:				
Buildings	132,370	3,012		135,382
Improvements other than buildings	843	843		1,686
Machinery, equipment and vehicles	137,801	23,605		161,406
Infrastructure, road network	1,690	6,887		8,577
Total accumulated depreciation	272,704	34,347		307,051
Total capital assets being depreciated, net	236,835	<u>187,117</u>		423,952
Governmental activities capital assets, net	\$ 247,638	187,117	(7,266)	427,489

Included in machinery, equipment and vehicles is equipment valued at \$12,979 which was capitalized from a capital lease. This equipment also had current depreciation expense of \$1,298 and accumulated depreciation of \$2,596.

### Notes to Financial Statements

June 30, 2005

	Balance Beginning of Year	Increases	Decreases	Balance End of Year
<b>Business type activities:</b>				
Capital assets not being depreciated:				
Land	\$ 5,750			5,750
Construction in progress	<u>253,955</u>	<u>334,496</u>		588,451
Total capital assets not being depreciated	<u>259,705</u>	334,496		594,201
Capital assets being depreciated:				
Buildings	2,897,635			2,897,635
Machinery, equipment and vehicles	575,403	86,035		661,438
Infrastructure, sewer, water,				
electric, gas networks	3,682,765	80,117		3,762,882
Total capital assets being depreciated	<u>7,155,803</u>	<u>166,152</u>		<u>7,321,955</u>
Less accumulated depreciation for:				
Buildings	1,520,213	82,307		1,602,520
Machinery, equipment and vehicles	407,583	39,013		446,596
Infrastructure, sewer, water,				
electric, gas networks	<u>1,569,279</u>	119,046		1,688,325
Total accumulated depreciation	3,497,075	240,366		3,737,441
Total capital assets being depreciated, net	3,658,728	<u>(74,214)</u>		3,584,514
Business type activities capital assets, net	\$ 3,918,433 =====	260,282 =====		4,178,715

Included in machinery, vehicles and vehicles is equipment valued at \$49,186 which was capitalized from a capital lease. This equipment also had current depreciation expense of \$4,919 and accumulated depreciation of \$8,198.

## Notes to Financial Statements

## June 30, 2005

Depreciation expense was charged to functions of the primary government as follows:

Governmental activities:	
Public safety	\$ 4,407
Public works, which includes the depreciation of	
general infrastructure assets	20,903
Culture and recreation	8,652
General government	385
Total depreciation expense – governmental activities	\$ 34,347
	=====
Business type activities:	
Water	\$ 45,065
Sewer	47,858
Electric	137,803
Gas	9,640
Total depreciation expense – business type activities	\$ 240,366

## Notes to Financial Statements

June 30, 2005

## (4) Changes in Long-Term Liabilities

A summary of changes in long-term liabilities for the year ended June 30, 2005 is as follows:

	Balance Beginning of Year	Increases	<u>Decreases</u>	Balance End of Year	Due Within One Year
Governmental activities: General obligation bonds/notes: Corporate purpose Water improvements Capital lease Total	\$ 65,000 335,000 12,979 \$ 412,979 ======	   	30,000 35,000 <u>6,304</u> 71,304 =====	35,000 300,000 <u>6,675</u> 341,675	35,000 40,000 <u>6,675</u> 81,675 =====
	Balance Beginning of Year	<u>Increases</u>	<u>Decreases</u>	Balance End of Year	Due Within One Year
Business type activities: Revenue bonds/notes:					
Electric	\$ 1,650,000		65,000	1,585,000	65,000
Sewer	544,000		30,000	514,000	30,000
Capital lease	25,956		12,604	13,352	13,352
Total	\$ 2,219,956		107,604	2,112,352	108,352
		======	=====	=======	======

#### Notes to Financial Statements

June 30, 2005

#### General obligation bonds/notes

Two issues of unmatured general obligation bonds/notes, totaling \$335,000, are

outstanding at June 30, 2005. General obligation bonds bear interest at rates ranging from 3.60% to 5.40% and mature in varying annual amounts, ranging from \$30,000 to \$50,000, with the final maturities due in the year ending June 30, 2012.

Details of general obligation bonds/notes payable at June 30, 2005 are as follows:

Governmental activities:	Date of <u>Issue</u>	Interest <u>Rates</u>	Final Due Date	Annual Payments	Amount Originally <u>Issued</u>	Outstanding June 30, 2005
General obligation bonds/notes: Corporate purpose Corporate purpose	June 1, 1996 April 1, 2002	5.25%-5.40% 3.60%-5.10%	June 30, 2006 June 30, 2012	30,000-35,000 35,000-50,000	\$ 250,000 400,000	\$ 35,000 300,000
Total governmental activities						\$ 335,000 =====

A summary of the annual general obligation bond/note principal and interest requirements to maturity by year is as follows:

Year Ending	General Obligation			
June 30,	Principal Principal	<u>Interest</u>	<u>Total</u>	
2006	\$ 75,000	16,095	91,095	
2007	40,000	12,525	52,525	
2008	40,000	10,765	50,765	
2009	40,000	8,925	48,925	
2010	45,000	7,005	52,005	
2011-2012	95,000	7,350	102,350	
Total	\$ 335,000	62,665	397,665	
	=====	=====	=====	

#### Notes to Financial Statements

June 30, 2005

#### Revenue notes

Two issues of unmatured revenue bonds/notes, totaling \$2,099,000, are outstanding at June 30, 2005. These bonds/notes bear interest at rates of 1.60% to 4.70% and mature in varying annual amounts ranging from \$30,000 to \$135,000, with the final maturities due in the year ending June 30, 2022.

The resolutions providing for the issuance of the revenue bonds/notes include the following provisions:

- (a) The bonds/notes will only be redeemed from the future earnings of the enterprise activity and the bond/note holders hold a lien on the future earnings of the funds.
- (b) Sufficient monthly transfers shall be made to separate hotel and motel tax revenue, sewer and water bond sinking accounts for the purpose of making the bond/note principal and interest payments when due.
- (c) User rates shall be established at a level which produces and maintains net revenues at a level not less than 110% of the amount of principal and interest on the bonds/notes falling due in the same year.

During the year ended June 30, 2005, the City was in compliance with the revenue bond/note provisions.

Details of revenue notes payable at June 30, 2005 are as follows:

Business type activities:	Date of <u>Issue</u>	Interest <u>Rates</u>	Final <u>Due Date</u>	Annual <u>Payments</u>	Amount Originally <u>Issued</u>	Outstanding June 30, 2005
Revenue bonds/notes: Electric revenue Sewer revenue CW9516R	Feb. 1, 2004	1.60%-4.70%	June 1, 2022	65,000-135,000	\$ 1,650,000	\$ 1,585,000
and CW9136R	Dec. 1, 1998	4.19%	June 30, 2018	30,000-50,000	699,000	514,000
Total business type activities						\$ 2,099,000

#### Notes to Financial Statements

June 30, 2005

A summary of the annual revenue note principal and interest requirements to maturity is as follows:

Year Ending		Revenue		
June 30,	<b>Principal</b>	<u>Interest</u>	<u>Total</u>	
2006	\$ 95,000	80,188	175,188	
2007	102,000	77,589	179,589	
2008	103,000	74,617	177,617	
2009	105,000	71,443	176,443	
2010	111,000	68,030	179,030	
2011-2015	634,000	277,278	911,278	
2016-2020	689,000	143,029	832,029	
2021-2022	260,000	18,440	278,440	
Total	\$ 2,099,000	810,614	2,909,614	
	======	======	======	

### Other Than Bonded Debt

Capital lease purchase agreement:

The City entered into a capital lease agreement to purchase a Case wheel loader with a with a historical cost of \$58,935. The following is a schedule of the future minimum lease payments, including interest of 4.75% per year, and net present value of minimum lease payments under the agreements in effect at June 30, 2005.

Year	
Ending	
<u>June 30</u> ,	
2006	\$ <u>21,126</u>
Total minimum lease payments	21,126
Less amount representing interest	<u>(1,099</u> )
Net present value of minimum lease payments	\$ 20,027
	=====

### Notes to Financial Statements

June 30, 2005

## (5) Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2005 is as follows:

Transfer To	<u>Transfer From</u>	<u>Amount</u>
General	Special Revenue: Hotel Motel Tax	\$ 6,000
	Enterprise:	
	Electric	32,142
	Gas	27,142
Debt Service	Special Revenue:	
	TIF	50,887
Internal Service:	Enterprise:	
Self insurance	Water	102
	Sewer	102
	Electric	1,104
	Gas	759
	Special Revenue:	
	Trust and Agency	736
Enterprise:	Special Revenue:	
Sewer	TIF	300,000
Total		\$ 418,974 =====

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

#### Notes to Financial Statements

June 30, 2005

#### (6) Due From and Due to Other Funds

The detail of interfund receivables and payables at June 30, 2005 is as follows:

Payable Fund	<u>Amount</u>
Enterprise Water	\$ 41,876
TIF	505,900
	\$ 547,776
	Enterprise Water Special Revenue

These balances result from interfund loans to finance projects. Repayments will be made from future revenues.

#### (7) Pension and Retirement Benefits

The City contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.70% of their annual covered salary and the City is required to contribute 5.75% of annual covered payroll except for police employees, in which case the percentages are 6.16% and 9.23%, respectively. For the year ended June 30, 2004, the contribution rates for police employees and the City were 5.93% and 8.90% respectively, and for the year ended June 30, 2003, the contribution rates for police employees and the City were 6.04% and 9.07% respectively. Contribution requirements are established by state statute. The City's contribution to IPERS for the years ended June 30, 2005, 2004 and 2003 were \$15,941, \$15,667 and \$17,181 respectively, equal to the required contributions for each year.

#### Notes to Financial Statements

June 30, 2005

#### (8) Risk Management

The City of West Bend is exposed to various risks of loss related to torts: theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### (9) Construction in Progress

The City of West Bend is in the process of participating in the construction of a generating plant in Council Bluffs. As of June 30, 2005, \$543,946 has been expended on this project. The remaining amount to be expended is unknown at this time.

The City of West Bend is also in the process of making improvements to its sewer and storm sewer systems. As of June 30, 2005, \$24,095 has been expended on this project. The remaining amount to be expended is unknown at this time.

#### (10) Deficit Fund Balance

The Debt Service Fund had a deficit balance of \$10,405 at June 30, 2005. The deficit balance was a result of interest payments being paid before property taxes were collected. This deficit will be eliminated upon receipt of property taxes.

#### (11) Commitments

The City has committed to a \$100,000 Economic Development loan to be paid over the next four years. This loan will be funded by tax increment funding.

The City has also committed to a sign project for \$13,725. As of June 30, 2005, there is still \$6,862 owing on this project.



### Budgetary Comparison Schedule of Receipts, Disbursements and Changes in Balances -Budget and Actual (Cash Basis) -All Governmental Funds and Proprietary Funds

## Required Supplementary Information

## Year ended June 30, 2005

	Governmental	Proprietary		
	Funds	Funds	Total <u>Actual</u>	
	<u>Actual</u>	<u>Actual</u>		
Receipts:				
Property tax	\$ 201,530	-	201,530	
Tax increment financing	134,688	-	134,688	
Other city tax	60,955	-	60,955	
Licenses and permits	3,115	-	3,115	
Use of money and property	7,689	48,545	56,234	
Intergovernmental	160,640	-	160,640	
Charges for service	9,893	2,079,425	2,089,318	
Special assessments	-	2,711	2,711	
Miscellaneous	31,292	111,283	142,575	
Total receipts	609,802	2,241,964	2,851,766	
Disbursements:				
Public safety	77,009	-	77,009	
Public works	240,521	-	240,521	
Culture and recreation	132,228	-	132,228	
Community and economic development	189,177	-	189,177	
General government	38,517	-	38,517	
Debt service	84,368	-	84,368	
Business type activities		2,374,772	2,374,772	
Total disbursements	761,820	2,374,772	3,136,592	
Deficiency of receipts under disbursements	(152,018)	(132,808)	(284,826)	
Other financing sources (uses), net	99,284	(99,284)		
Deficiency of receipts and other				
financing sources under disbursements				
and other financing uses	(52,734)	(232,092)	(284,826)	
Balances beginning of year	431,478	3,026,801	3,458,279	
Balances end of year	\$ 378,744	2,794,709	3,173,453	

Budgeted	Amounts	Final to Actual
<u>Original</u>	Final	<u>Variance</u>
		<u></u>
200,691	200,691	839
110,000	145,000	(10,312)
46,890	50,890	10,065
2,875	2,875	240
9,600	9,600	46,634
213,225	214,225	(53,585)
3,174,927	2,874,927	(785,609)
=	-	2,711
126,215	137,015	5,560
3,884,423	3,635,223	(783,457)
86,655	87,955	10,946
244,750	284,000	43,479
151,123	162,623	30,395
186,862	262,696	73,519
36,415	39,415	898
84,368	84,368	-
3,094,250	2,898,416	523,644
3,884,423	3,819,473	682,881
-	(184,250)	(100,576)
<del>_</del>		
-	(184,250)	(100,576)
2,016,759	2,016,759	1,441,520
2,016,759	1,832,509	1,340,944

## Budget to GAAP Reconciliation

## Required Supplementary Information

Year ended June 30, 2005

					Proprietary Funds			
	Governmental Funds			Enterprise				
			Accrual	Modified		Accrual		
		Cash	Adjust-	Accrual	Cash	Adjust-	Accrual	
		<u>Basis</u>	<u>ments</u>	<u>Basis</u>	<u>Basis</u>	<u>ments</u>	<u>Basis</u>	
Revenues	\$	609,802	(8,559)	601,243	2,241,964	(142,286)	2,099,678	
Expenditures/expenses		(761,820)	(6,293)	(768,113)	(2,374,772)	420,078	(1,954,694)	
Net		(152,018)	(14,852)	(166,870)	(132,808)	277,792	144,984	
Other financing sources, net		99,284	(736)	98,548	(99,284)	337,933	238,649	
Beginning fund balances/								
net assets		431,478	24,721	456,199	3,026,801	2,710,121	5,736,922	
Ending fund balances/net assets	\$	378,744	9,133	387,877	2,794,709	3,325,846	6,120,555	

#### Notes to Required Supplementary Information – Budgetary Reporting

Year ended June 30, 2005

The budgetary comparison is presented as Required Supplementary Information in accordance with Government Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the general fund and each major special revenue fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures. Encumbrances are not recognized on the cash basis budget and appropriations lapse at year end.

Formal and legal budgetary control is based upon 9 major classes of disbursements known as functions, not by fund or fund type. These 9 functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund and Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment decreased budgeted receipts by \$249,200 and decreased budgeted disbursements by \$64,950. This budget amendment is reflected in the final budgeted amounts.



## Combining Balance Sheet

## Nonmajor Governmental Funds

June 30, 2005

	Special Revenue				
	Trust and Loc			Local Option	Local Hotel/
	Ro	oad Use	Agency	Sales Tax	Motel Tax
Assets					
Cash	\$	52,214	29,070	97,922	15,871
Receivables:					
Property tax:					
Delinquent		-	201	-	-
Succeeding year		-	17,000	-	-
Accounts		-	-	-	-
Accrued interest		-	14	86	-
Due from other governments				4,855	3,400
<b>Total assets</b>	\$	52,214	46,285	102,863	19,271
<b>Liabilities and Fund Equity</b>					
Liabilities:					
Excess of warrants issued over bank balance	\$	-	-	-	-
Accounts payable		320	-	-	-
Deferred revenue:					
Succeeding year property tax			17,000		
Total liabilities		320	17,000		
Fund equity:					
Fund balances:					
Unreserved reported in:					
Special revenue funds		51,894	29,285	102,863	19,271
Debt service fund					
Total fund equity		51,894	29,285	102,863	19,271
Total liabilities and fund equity	\$	52,214	46,285	102,863	19,271
		,	,	===,===	,-,-

## Schedule 1

Debt <u>Service</u>	<u>Total</u> 195,077
270 47,000 -	471 64,000 - 100
47,270	8,255 267,903
10,675 - 47,000	10,675 320 64,000
57,675	74,995
(10,405) (10,405)	203,313 (10,405) 192,908
47,270	267,903

## Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

## Year ended June 30, 2005

			Special Revenu	e
		Trust and	Local Option	Local Hotel/
	Road Use	<u>Agency</u>	Sales Tax	Motel Tax
Revenues:				
Property tax	\$ -	26,254	-	-
Other city tax	-	50	49,233	12,663
Use of money and property	-	253	1,066	-
Intergovernmental	69,344			
Total revenues	69,344	26,557	50,299	12,663
Expenditures:				
Operating:				
Public safety:				
Police		13,361		
		13,361		
Public works:				
Roadway maintenance	61,057		18,951	
	61,057		18,951	
Culture and recreation:				
Library	-	11,722	-	-
Parks	-	241	-	-
Ice skating	-	66	-	-
Summer pool	-	1,023	-	-
Other				2,000
	<u> </u>	13,052		2,000
Community and economic development:				
Economic development	<u>-</u> _		<u> </u>	
	<u> </u>			
General government:				
Mayor/council	_	247	-	-
City clerk/treasurer	<u> </u>	31	<u>-</u> _	
	<u> </u>	278	<u>-</u> _	
Debt service	<u> </u>		<u>-</u> _	
Total expenditures	61,057	26,691	18,951	2,000
Excess (deficiency) of revenues over (under) expenditures	8,287	(134)	31,348	10,663

Debt Service	<u>Total</u>
33,521	59,775
55,521	61,997
31	
-	1,319
33,572	69,344 192,435
33,372	192,433
	13,361
	13,361
_	80,008
	80,008
_	11,722
-	241
-	66
_	1,023
-	2,000
	15,052
-	-
-	_
	<u> </u>
-	247
<u>-</u> _	31
	278
84,368	84,368
84,368	193,067
(50,796)	(632)

## Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

## Year ended June 30, 2005

		Special Revenue				
		Trust and	Local Option	Local Hotel/		
	Road Use	<u>Agency</u>	Sales Tax	Motel Tax		
Other financing sources (uses):						
Operating transfers in	-	-	-	-		
Operating transfers out	<u>-</u> _	(736)		(6,000)		
Total other financing sources (uses)		(736)		(6,000)		
Excess (deficiency) of revenues and other financing						
sources over (under) expenditures and other						
financing uses	8,287	(870)	31,348	4,663		
Fund balances beginning of year	43,607	30,155	71,515	14,608		
Fund balances end of year	\$ 51,894	29,285	102,863	19,271		

## Schedule 2

Debt Service	<u>Total</u>
50,887	50,887 (6,736) 44,151
91	43,519
(10,496)	149,389
(10,405)	192,908

## Combining Statement of Net Assets

## Nonmajor Proprietary Funds

June 30, 2005

	Bus			
	Meter <u>Deposit</u>		<u>Garbage</u>	<u>Total</u>
Assets		<del></del>	<del></del>	<u> </u>
Current assets:				
Cash	\$	3,730	7,334	11,064
Accounts receivable		-	10,489	10,489
Interest receivable			6	6
Total assets		3,730	17,829	21,559
Liabilities				
Current liabilities:				
Accounts payable		-	1,600	1,600
Consumer deposits		3,730	<u> </u>	3,730
Total liabilities		3,730	1,600	5,330
Net assets				
Unrestricted			16,229	16,229
Total net assets		<u>-</u>	16,229	16,229
Total liabilities and net assets	<u>\$</u>	3,730	17,829	21,559

## Combining Schedule of Revenues, Expenses, and Changes in Fund Net Assets

## Nonmajor Proprietary Funds

## For the Year ended June 30, 2005

	Bus			
		eter posit	<u>Garbage</u>	<u>Total</u>
Operating revenues:				
Charges for service	\$		80,511	80,511
Total operating revenues			80,511	80,511
Operating expenses:				
Business type activities:				
Contractual services		-	77,985	77,985
Other supplies and expenses			116	116
Total operating expenses		_	78,101	78,101
Operating income		-	2,410	2,410
Non-operating revenues (expenses):				
Interest and investment revenue			77	77
Total non-operating revenue (expenses)		-	77	77
Net income before transfers		-	2,487	2,487
Transfers (out) in				<u>-</u>
Change in net assets		-	2,487	2,487
Net assets beginning of year			13,742	13,742
Net assets end of year	\$	_	16,229	16,229

## Schedule of Revenues by Source and Expenditures by Function - All Governmental Funds

### For the Last Two Years

	]	Modified Accrual Basis			
		2005		2004	
Revenues:					
Property tax	\$	201,365	\$	193,519	
Tax increment financing revenue	*	134,041	•	94,079	
Other city tax		62,266		56,931	
Licenses and permits		3,115		3,283	
Use of money and property		7,584		5,899	
Intergovernmental		152,098		238,550	
Charges for service		9,943		8,478	
Miscellaneous		30,831		21,455	
Total	\$	601,243	\$	622,194	
Expenditures:					
Operating:					
Public safety	\$	76,435	\$	91,467	
Public works		238,622		178,388	
Culture and recreation		145,456		131,270	
Community and economic development		102,183		175,995	
General government		37,267		30,803	
Debt service		168,150		87,203	
Total	¢	760 112	¢	605 126	
Total	<u>\$</u>	768,113	\$	695,126	

# City of West Bend, Iowa Comparative Schedules of Revenues and Expenses Water Utility

## Years ended June 30, 2005 and 2004

	<u>6-30-05</u>	<u>6-30-04</u>
Operating revenues:		
Metered sales	\$ 92,484 \$	103,132
Miscellaneous	1,292	963
Total operating revenue	93,776	104,095
Operating expenses:		
Distribution system maintenance:		
Salaries	11,261	13,220
Payroll taxes and benefits	3,714	4,832
Utilities	10,803	12,431
Salt and supplies	18,368	18,841
Building and equipment maintenance	8,353	15,459
Insurance	2,446	2,403
Miscellaneous	1,534	2,415
	56,479	69,601
Depreciation:		
Water tower	8,918	7,845
Treatment plant	35,474	35,042
Equipment	673	682
1. 1.	45,065	43,569
Total operating expenses	101,544	113,170
Operating income (loss)	(7,768)	(9,075)
Non-operating revenues (expenses):		
Interest income	291	248
Interest expense	(2,024)	(2,655)
Total non-operating revenues (expenses)	(1,733)	(2,407)
Net income (loss) before operating transfer	(9,501)	(11,482)
Interfund transfer	(102)	-
Net income (loss)	\$ (9,603) \$	(11,482)

## Schedule 7

# City of West Bend, Iowa Comparative Schedules of Revenues and Expenses Sewer Utility

## Years ended June 30, 2005 and 2004

	<u>6-30-05</u>	<u>6-30-04</u>
Operating revenues:		
Sewer rental charges	\$ 129,854 \$	141,855
Miscellaneous	40	40
Total operating revenue	129,894	141,895
Operating expenses:		
Distribution system maintenance:		
Salaries	11,261	12,426
Payroll taxes and benefits	3,714	4,832
Utilities	1,779	1,148
Maintenance and repair	1,207	1,480
Insurance	808	578
Professional fees	1,787	1,414
Supplies	1,258	1,191
Miscellaneous	482	413
	22,296	23,482
Depreciation:		
Furniture and fixtures	197	249
Sewer plant	47,661	47,661
	47,858	47,910
Total operating expenses	70,154	71,392
Operating income	59,740	70,503
Non-operating revenues (expenses):		
Interest income	2,674	1,574
Interest expense	(22,165)	(23,283)
Total non-operating revenues (expenses)	(19,491)	(21,709)
Net income before operating transfer	40,249	48,794
Interfund transfer	299,898	<u>-</u>
Net income	<u>\$ 340,147</u> <u>\$</u>	48,794

# City of West Bend, Iowa Comparative Schedules of Revenues and Expenses Electric Utility

## Years ended June 30, 2005 and 2004

	<u>6-30-05</u>	6-30-04
Operating revenues:		
Metered sales	\$ 929,681	\$ 983,063
Miscellaneous	11,870	20,453
Total operating revenue	941,551	1,003,516
Operating expenses:		
Production:		
Salaries	32,596	32,893
Payroll taxes and benefits	11,666	11,292
Electric energy purchased	456,278	436,624
Maintenance - Plant, building and grounds	19,608	16,626
Maintenance - Engines and generators	29,085	32,296
	549,233	529,731
Distribution system maintenance:		
Salaries	20,313	20,061
Payroll taxes and benefits	6,385	6,163
Lines, poles, towers, conductors, meters, etc.	29,087	54,538
Telephone and radio	838	842
Motor vehicles	5,505	5,527
Supplies	1,055	24
Maintenance - Building	11,397	24
Waliteriance - Building	74,580	87,155
Collection and accounting:		
Salaries	27,308	26,896
Payroll taxes and benefits	10,985	10,510
Office supplies	2,161	2,148
Programming	2,766	1,668
	43,220	41,222
Administrative:		
Salaries	22,331	22,596
Payroll taxes and benefits	6,663	6,400
Professional fees	8,950	2,520
Travel and meetings	1,335	1,575
Travel and meetings	1,333	1,3/3

# City of West Bend, Iowa Comparative Schedules of Revenues and Expenses Electric Utility

## Years ended June 30, 2005 and 2004

	<u>6-30-05</u>	<u>6-30-04</u>
Operating expenses (continued):		
Administrative (continued):		
Insurance	25,383	24,063
Telephone and radio	1,679	1,636
Miscellaneous taxes	7,153	1,398
Property taxes	11,738	11,508
Miscellaneous	10,322	9,853
	95,554	81,549
Depreciation:		
Buildings	685	685
Generating plant and equipment	36,675	36,936
Distribution system	68,321	66,819
Furniture and fixtures	6,937	2,355
Vehicles	25,185	24,246
	137,803	131,041
Total operating expenses	900,390	870,698
Operating income	41,161	132,818
Non-operating revenues (expenses):		
Interest income	37,025	22,916
Interest expense	(60,233)	(25,133)
Sale of equipment	<u>-</u>	5,000
Total non-operating revenues (expenses)	(23,208)	2,783
Net income before operating transfers	17,953	135,601
Operating transfers to governmental funds	(33,246)	(34,225)
Net income (loss)	<u>\$ (15,293)</u> <u>\$</u>	101,376

## Schedule 9

# City of West Bend, Iowa Comparative Schedules of Revenues and Expenses Gas Utility

## Years ended June 30, 2005 and 2004

On arating regions as	<u>6-30-05</u>	<u>6-30-04</u>
Operating revenues:  Metered sales	¢ 796 440	\$ 700,139
Miscellaneous	\$ 786,440 2,837	\$ 700,139 664
Total operating revenue	789,277	700,803
Total operating revenue	169,211	
Operating expenses:		
Production:		
Cost of gas purchased	490,885	452,884
Distribution system maintenance:		
Salaries	19,832	21,255
Payroll taxes and benefits	6,309	6,142
Utilities	4,782	5,003
Meters, mains, valves	4,871	1,099
Equipment and building repairs	14,441	1,434
Miscellaneous	2,458	3,038
	52,693	37,971
Collection and accounting:		
Salaries	27,307	26,896
Payroll taxes and benefits	11,471	11,212
Office supplies	2,097	2,519
Professional fees	2,766	1,668
	43,641	42,295
Administrative:		
Salaries	19,220	19,411
Payroll taxes and benefits	6,751	6,008
Insurance	6,183	8,434
Professional fees	4,263	3,792
Telephone	1,679	1,636
Meetings and travel	1,959	2,348
Amortization and gas allocating costs	300	300
Dues	2,214	2,261
Miscellaneous	5,655	3,654
	48,224	47,844

(continued)

### Schedule 9

# City of West Bend, Iowa Comparative Schedules of Revenues and Expenses Gas Utility

## Years ended June 30, 2005 and 2004

	<u>6-30-05</u>	<u>6-30-04</u>
Operating expenses (continued):		
Depreciation:		
Buildings	555	555
Distribution systems	3,208	3,064
Furniture and fixtures	1,949	4,992
Vehicles	3,928	2,197
	9,640	10,808
Total operating expenses	645,083	591,802
Operating income	144,194	109,001
Non-operating revenues (expenses):		
Interest income	24,602	16,846
Motel grant	(75,000)	<u>-</u>
Total non-operating revenues (expenses)	(50,398)	16,846
Net income before operating transfers	93,796	125,847
Operating transfers to governmental funds	(27,901)	(29,225)
Net income	\$ 65,895	\$ 96,622

## <u>Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance</u> and Other Matters

## Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Honorable Mayor and Members of the City Council:

We have audited the accompanying financial statements of the governmental activities, the business type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of West Bend, Iowa, as of and for the year ended June 30, 2005, which collectively comprise the City's basic financial statements listed in the table of contents and have issued our report thereon dated July 29, 2005. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Audit Standards</u>, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of West Bend's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of West Bend's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters that are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2005 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the City of West Bend and other parties to whom the City of West Bend may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of West Bend during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Cornwell, Frideres, Maher & Associates, P.C. Certified Public Accountants

July 29, 2005

#### Schedule of Findings

Year ended June 30, 2005

#### Part I: Findings Related to the Financial Statements:

#### **INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

#### **REPORTABLE CONDITIONS:**

No matters were noted.

#### Part II: Other Findings Related to Required Statutory Reporting:

- II-A-05 Official Depositories A resolution naming official depositories has been approved by the City Council. The maximum deposit amounts stated in the resolution were not exceeded during the year ended June 30, 2005.
- II-B-05 <u>Certified Budget</u> Disbursements during the year ended June 30, 2005, did not exceed the amounts budgeted.
- II-C-05 <u>Questionable Disbursements</u> No disbursements were noted that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- II-D-05 <u>Travel Expense</u> No disbursements of City money for travel expenses of spouses of City officials or employees were noted.
- II-E-05 <u>Business Transactions</u> No business transactions between the City and City officials or employees were noted.
- II-F-05 <u>Bond Coverage</u> Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage is reviewed annually to insure that coverage is adequate for current operations.
- II-G-05 <u>Council Minutes</u> No transactions were found that we believe should have been approved in the Council minutes but were not.

#### Schedule of Findings

Year ended June 30, 2005

- II-H-05 <u>Deposits and Investments</u> No instances of non-compliance with the deposit and investments provisions of Chapter 12B and 12C of the Code of Iowa and the City's investment policy were noted.
- II-I-05 <u>Financial Condition</u> The Debt Service Fund had a deficit balance at June 30, 2005 of \$10,405.

<u>Recommendation</u> – The City should review this account balance.

<u>Response</u> – The first interest payment was paid before any property taxes were levied. This fund will be in a deficit position until the final year of the bond issue when the property taxes levied will balance out the account.

<u>Conclusion</u> – Response accepted.

II-J-05 Revenue Bonds/Notes – The provisions of the resolutions for the issuance of the City's revenue bonds/notes were complied with.